



Call for Proposals

Fall 2018 Conference

Partnerships and Pathways for Progress

October 31-November 2, 2018

Location: Community College of Beaver County (Monaca, PA)

The Community Colleges of Appalachia (CCA), a voluntary association of public community colleges serving the common interests of member colleges and their communities through programs and services responsive to the unique cultural, geographic, and economic challenges facing the region, invites interested individuals to submit proposals for the Fall 2018 Conference. Each year CCA hosts a fall conference geared toward a specific theme. The CCA Fall 2018 Conference, with the theme “Partnerships and Pathways for Progress,” will take place, October 31 through November 2, 2018, at the Community College of Beaver County in Monaca, Pennsylvania (15 minutes from the Pittsburgh International Airport).

Sessions are normally scheduled for forty minutes. Presenters are asked to reserve a few minutes at the conclusion of their session for questions and comments.

WHAT CCA SEEKS IN PROPOSALS

The Program Planning Committee solicits proposals which meet these main objectives:

- To achieve the goals and objectives of the conference.
- To highlight exemplary models of success and innovation which have helped transform Appalachia
- To ensure that sessions combine significant content and an emphasis on interactive, creative approaches that stimulate discussion.
- To ensure that sessions go beyond merely describing a particular problem or opportunity to also (a) analyze what worked, what didn't work, and why, and (b) facilitate the ability of participants to apply the information shared.

HOW PROPOSALS WILL BE REVIEWED AND SELECTED

Proposals will be reviewed by members of the Local Program Planning Committee and are expected to meet these minimum criteria:

- Adherence to proposal submission instructions.
- Relevance to the conference theme, goals, and objectives.
- Potential for engaging participants in substantive discussions.
- Clarity of writing.

EXPECTATIONS FOR PRESENTERS

Presenters must:

- Register for the conference.
- Agree that their presentation abstract may be used to advertise the conference and may be included in the conference brochure.
- Agree to provide their presentation in an electronic format to be posted on the CCA website following the conference.
- Be from a member institution (exceptions can be made by the Program Planning Committee).

INSTRUCTIONS FOR SUBMISSION AND CONSIDERATION

1. Complete the Session Proposal Form and submit it via email to John S. Goberish, Dean of Workforce and Continuing Education, Community College of Beaver County, at john.goberish@ccbc.edu, **prior to August 3, 2018**. Proposal forms will be forwarded to the Local Program Planning Committee.
2. Session proposals will be judged by the Local Program Planning Committee based on the criteria.
3. Session leaders will be notified of their selection by August 20, 2018.

TIMELINE

July 1, 2018	Call for Proposals distributed to CCA member institutions
August 3, 2018	Deadline for Submitting Proposals
August 6, 2018	Proposals Sent to Local Program Planning Committee
August 17, 2018	Local Program Planning Committee Selects Proposals
August 20, 2018	Presenters Notified



Community Colleges of Appalachia

Fall 2018 Conference Session Proposal Form

Conference Theme: ***"Partnerships and Pathways for Progress"***

Instructions: Complete this form and email it to John S. Goberish, Dean of Workforce and Continuing Education, Community College of Beaver County, john.goberish@cabc.edu. **Submission Deadline: August 3, 2018**

Proposed Session Title: _____

Presenter(s):

Name: _____

Job Title: _____

Phone: _____ Email: _____

Institution: _____

Name: _____

Job Title: _____

Phone: _____ Email: _____

Institution: _____

Name: _____

Job Title: _____

Phone: _____ Email: _____

Institution: _____

Session Description

Please provide a description of your proposed session. (500 Word Maximum)

A large, empty rectangular box with a thin black border, intended for the user to provide a description of their proposed session. The box is currently blank.

Please provide a brief description (50 word maximum) that may be used to publicize your session.

In 250 words or less, please explain how your session is relevant to the conference theme.

Completed session proposal forms should be scanned and emailed to John S. Goberish, Dean of Workforce and Continuing Education, Community College of Beaver County, john.goberish@ccbc.edu no later than August 3, 2018.